

Autism Health & Well-Being Volunteer

TASKS:

- To meet, reassure and assist a community member who has requested a Volunteer to help them attend a group/activity.
- To advocate for the member if requested to do so by the member, in accordance with GDPR and relevant consent forms signed.
- To support the member on completion of group/activity and make any necessary enquiries on their behalf
- Liaise with the volunteer team leader to develop the service
- Provide feedback to the project team without breaking confidentiality

GENERAL RESPONSIBILITIES:

- To cooperate with all AH staff in promotion of and maintenance of good relationships with outside agencies and the public, to uphold the AH image
- To promote a positive image of autism and the services provided by AH
- To ensure that your conduct during all times does not conflict with the professional expectations of AH
- Actively support and promote AH and all its policies and procedures
- To cooperate with all AH staff to maintain harmonious inter-personal relationships
- To attend AH meetings as required, where possible
- To observe all fire and health and safety regulations
- To ensure effective monitoring and evaluation of the project as required by the Autism & Health Project Manager
- To liaise with other aspects/departments of AH provision as appropriate to ensure a seamless fit of Autism & Health services.
- To carry out any other duties as are within the scope, spirit and purpose of the position, the title of the post and it's grading as required by the senior leadership team.
- Adhere to the terms and conditions of the Volunteer Agreement
- To undertake training as required to fulfil volunteer duties and ensure adherence to policies and procedures.